

Community Scheme:

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| Name of Group | <i>Sudbury Town Resident's Association</i> |
| Licence holder name and contact details | <i>Renu Kaul, Deputy Chair Sudbury Town Resident's Association (STRA) 07840 491142</i> |
| Location | <i>Harrow Road, Sudbury</i> |
| Description of Scheme | <p>This risk assessment covers general gardening activities in the two areas under the railway bridge designated for community use.</p> <p>Network Rail will not permit planting or digging into the ground; raised flower beds or suitable wildflower seeding is preferred.</p> <p>Network Rail does not permit the use of power tools without a specific risk assessment and presentation of relevant competencies,</p> <p>The risk assessment should be read in conjunction with the standard Network Rail safety brief and community rail licence.</p> |

Risk Assessment

Carried out by: *David Flack* Date: *4th February 2016, renewed March 2017*

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| Hazard | Who is affected | How? | How Likely | How Severe | Precautions taken | Resulting risk assessment |
|----------------------------------|-----------------------|---|----------------------|------------------------|--|---------------------------|
| <i>General</i> | <i>All volunteers</i> | <i>Working on Network Rail land</i> | <i>Likely</i> | <i>Low</i> | <i>It is a requirement that each volunteer accessing the site will receive and sign for the Network Rail safety brief. Network Rail will give the initial safety brief to the persons responsible and named on the licence, or their representative. It is then expected that this person delivers the safety brief to other volunteers, a signed record is maintained, and a copy provided to Network Rail.</i> | <i>Low risk</i> |
| <i>Road traffic</i> | <i>All volunteers</i> | <i>Sites are on opposite sides of a busy road</i> | <i>Likely</i> | <i>Severe</i> | <p><i>All volunteers to be issued with high visibility jackets and instructed to use them at all times.</i></p> <p><i>All volunteers instructed only to cross the road at light controlled crossings.</i></p> <p><i>All volunteers to be briefed on this risk assessment.</i></p> | <i>Low risk</i> |
| <i>Sharp materials in litter</i> | <i>All volunteers</i> | <i>Rubbish clearance will be undertaken from time to time and that may include broken glass</i> | <i>Fairly likely</i> | <i>Medium severity</i> | <p><i>All volunteers will be issued with gloves and litter picking equipment and instructed to use them.</i></p> <p><i>All volunteers to be briefed on this risk assessment.</i></p> | <i>Low risk</i> |

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| | | | | | <i>All volunteers to be briefed on this risk assessment.</i> | |
| <i>Poisonous plants</i> | <i>All volunteers, members of the public</i> | <i>Some plants may be poisonous or irritating to the touch. Since this is a public area, plants will not be planted that are poisonous or irritating to the touch</i> | <i>Low</i> | <i>Severe</i> | <i>All plants must be approved by the STRA Executive Committee, and an individual risk assessment carried out for the plant in question. If appropriate, expert advice will be sought.</i> <i>All volunteers to be briefed on this risk assessment.</i> | <i>Low risk</i> |
| <i>Infection</i> | <i>All volunteers</i> | <i>The area in question is outside STRA's control for most of the week.</i> <i>Rodents and wildlife frequent the area and public urination has been witnessed</i> | <i>Low</i> | <i>Severe</i> | <i>Volunteers will be instructed that gloves must be worn at all times. When gardening, arms and legs must be covered to prevent scratches.</i> <i>No food to be eaten on site, and volunteers to be instructed to wash hands after use at the nearby public toilets.</i> <i>Inform volunteers that should they notice any rashes, etc., to visit a GP as soon as possible.</i> <i>All volunteers to be briefed on this risk assessment.</i> | <i>Low risk</i> |
| <i>Unauthorised site access during works</i> | <i>General public</i> | <i>This is a road with general foot traffic, and young children may wander on to this site</i> | <i>Medium</i> | <i>Medium</i> | <i>Barriers will be put in place when work is underway, and signage will be used where appropriate.</i> | <i>Low risk</i> |
| <i>Danger of electrocution from buried cables</i> | <i>All volunteers</i> | <i>Cutting or striking buried cables</i> | <i>Low</i> | <i>Severe</i> | <i>No deep digging – the use of trowels is permitted. No spades or any other digging equipment is to be used.</i> | <i>Low risk</i> |
| <i>Slips, trips and falls</i> | <i>All volunteers and general public</i> | <i>Working on uneven and sometimes steep land.</i> | <i>High</i> | <i>Severe</i> | <i>Appropriate footwear to be worn.</i> <i>Ensure equipment is kept off the pathways.</i> <i>Work area to be cordoned off when in use.</i> <i>All volunteers to be briefed on this risk assessment.</i> | <i>Low risk</i> |